

**LOAN APPLICATION**

**Galveston Business Recovery Program  
Gulf Coast Small Business Finance Corporation**

P.O. Box 22777  
Houston, TX 77227-2777  
713-993-4514 phone

Applicant Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Applicant Address \_\_\_\_\_

Applicant Email Address \_\_\_\_\_

Business Name \_\_\_\_\_

Where is the Business Located? \_\_\_\_\_

Is the Business a: (Check one)  Corporation  Partnership  Sole Proprietorship

When was the Business Started? \_\_\_\_\_

If the Business is a partnership or Corporation, attach a list of all owners and their percent of ownership.

Name of owner(s) that work full time in the Business. \_\_\_\_\_

Name of Bank \_\_\_\_\_

Name of Loan Officer \_\_\_\_\_ Phone No. \_\_\_\_\_

In order to determine the eligibility of your loan application, the applicant must provide the following documents:

1. Business tax returns for the three most recent years (if in existence that long).
2. A current Balance Sheet, Profit and Loss Statement within 90 days (if available). If closed due to Ike, provide for 90 days prior to closure.
3. Project cost and Use of Proceeds Statement.
4. A detailed projection of Income and Expenses for twelve months - include any and all assumptions. (note: projections should include proposed project financing)
5. Prepare a narrative that tells your business history and the benefits of the proposed financing (include the total number of jobs to be retained and/or created).
6. Personal financial statement from those owning 20% or more of the business.
7. A copy of key cost documents such as real estate purchase agreements, contractor cost estimates, vendor quotes for machinery and equipment, etc
8. A schedule of debts which includes the original date and amount, monthly payment, interest rate, present balance owed, maturity, to whom payable, and collateral securing the loan for each short-term and long-term loan that the business currently has outstanding or has planned for the next 12 months. Please indicate whether each loan is current or delinquent.
9. If applicable, a copy of the existing or proposed lease agreement.
10. Description (with photos if available) of damage and business interruption caused by Hurricane Ike.